

NAFSC CLUB ICE PROCEDURES:

1. Club Ice will be open to any skater/coach who has a valid U.S. Figure Skating membership through a home club membership with a full member club, an Individual membership with U.S. Figure Skating, or a Learn to Skate USA program.
2. All skaters must be 7 years of age or older AND Pre-Free Skate (LTS USA) or higher to utilize club ice alone. If these requirements are not met, a skater MUST be with a coach at all times.
3. **ALL SKATERS/COACHES/VOLUNTEERS/EMPLOYEES/ETC. ARE REQUIRED TO WEAR A FACE COVERING AT ALL TIMES WHILE INSIDE FAMILY ICE CENTER. NO EXCEPTIONS.**
4. Please continue to respect social distancing as much as possible.
5. Starting Friday 1/15/21, we will be allowed 20 skaters and 7 coaches on club ice sessions.
6. Club ice skater sign-up will be done by pre-registration and pre-payment (can use ice credits/punch cards for payment if available). There will be no refunds if you do not attend a session for which you pre-registered and paid.
7. Punch cards can be purchased on the club ice registration site and can be used to pay for pre-registered club ice sessions. Punches will not be allowed to be used for walk-on payments.
8. We will allow session swaps as space permits. Email nafscclubice@gmail.com to request a swap.
9. We will allow walk on skaters as session space permits. Walk on skaters **must** pay the walk-on charges assessed for one day before being allowed to utilize the walk-on option again. Walk-on cost is \$18/session for home club and associate members and \$20/session for non-members/guests.
10. Skaters: Session registration for a day will close approximately 2 hours before the first session of the day. After that point, any skater not pre-registered can walk on if space is available and is subject to the walk on rates.
11. Starting Friday 1/15/21, coaches will be allowed to coach on the ice if necessary. If you are comfortable and adequately able to coach from behind the boards, please continue to do so. While being on the ice and helping your skaters and demonstrating is vital to the process, we encourage coaches to either stay behind the boards or at the boards unless needed on the ice.
12. All coaches will be required to meet U.S. Figure Skating coaching requirements to utilize club ice.
13. **All coaches must be pre-registered/authorized to use a NAFSC session.** The new process will be as follows:
 - a) All coaches who are registered with NAFSC as a home club COACH only (does not include members under other classes of membership who coach) will be allowed to pre-register through the normal system to coach on a club ice session. Pre-registration will now end approximately 4 hours before the start of the first session of the day. If you do not sign up before the pre-registration period ends, you will be required to submit a request a request via the Daily Coaching Request Form and will be placed in line per timestamp on request.

- b) All other coaches (other membership classes, associate, non-member, etc.) who wish to utilize ice may submit a request via the Daily Coaching Request Form. **Beginning Friday 1/15/21**, open spaces will be assigned in the following prioritized order: 1.) NAFSC home club members who are coaching; 2.) Associate coaches; and 3.) Guest coaches. The form will be available each day from 8am until approximately 2 hours before the first session starts.
 - c) All coach assignments made from the request forms will be done and coaches notified within no later than 30 minutes after the close of the form submission period.
 - d) Non-member/guest coaching fee will remain \$8/session and will be assessed if a coaching spot is allocated and must be paid before another spot will be allocated to coach. If a spot is allocated and non-member/guest coach does not show, fee will still be assessed and owed.
 - e) Home Club Coaches: If you sign up for a session and you are unable to attend, you must notify us at least four hours before the start of the first session of the day so that we can open that slot back up for others. If a home club coach signs up and does not show up, the following consequences will be assessed:
 - 1) All future signups will be deleted; and
 - 2) The coach will not be allowed to use pre-registration system for at least one week and must request coaching slots via the request form during that time.
 - f) Non-home club coaches: If you are allocated a space, accept it, and you do not show up, your requests will be automatically be moved to the back of the line each day for one week regardless of time requested.
 - g) NAFSC reserves the right to change these regulations as needed to avoid any abuse of sign-up privileges or continued "no shows".
14. **Starting 1/15/21**, we will allow walk on for home club coaches only/home club members that coach only if space is available in a session. We still strongly encourage pre-registration but will allow as space permits.
15. We will offer open freestyle sessions. Each freestyle session will be \$16 for home club and associate members and \$18 for non-members/guests. **THERE WILL BE NO ½ SESSIONS OFFERED.**

Revised 1/14/2021